

WorldShip®

Process a Dangerous Goods Shipment



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WorldShip® Process a Dangerous Goods Shipment

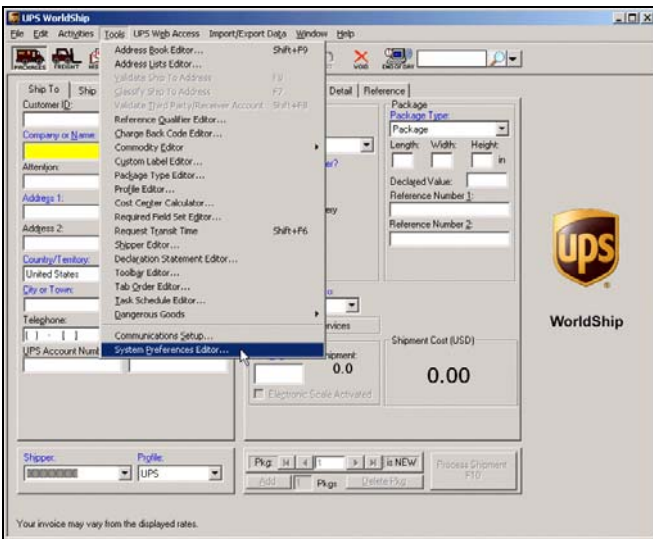
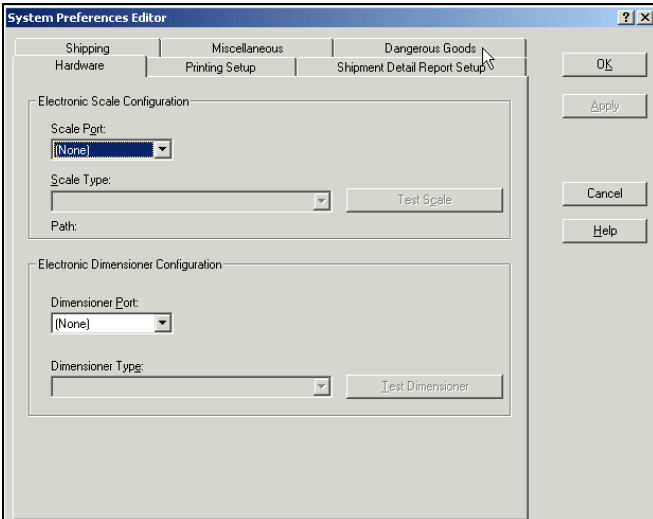


Dangerous Goods System Preferences

Before you process a Dangerous Goods shipment, you must specify the following system preferences:

- Chemical Record data source (that is, WorldShip or an external source).
- Dangerous Goods documentation and printer options.
- Export options for Dangerous Goods shipment information.
- Custom label names for up to three record identifiers.

To set the Dangerous Goods system preferences:

Step	Window (if available)
<p>1. On the Tools menu in the Shipping or Shipment History window, click System Preferences Editor.</p>	 <p>The screenshot shows the main UPS WorldShip interface. The 'Tools' menu is open, and 'System Preferences Editor...' is highlighted. The background window shows shipping details like 'Ship To', 'Company or Name', and 'Address 1'. The 'Dangerous Goods' section is visible at the bottom right, showing 'Shipment: 0.00' and 'Shipment Cost (USD): 0.00'.</p>
<p>2. The System Preferences Editor window appears. Click the Dangerous Goods tab.</p>	 <p>The screenshot shows the 'System Preferences Editor' dialog box. The 'Dangerous Goods' tab is selected. It contains two sections: 'Electronic Scale Configuration' and 'Electronic Dimensioner Configuration'. Both sections have a 'Scale Port' or 'Dimensioner Port' dropdown menu set to '(None)' and a 'Test' button. The 'Path' field is also visible. Buttons for 'OK', 'Apply', 'Cancel', and 'Help' are on the right side.</p>

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods System Preferences

3. The Dangerous Goods tab appears.

- Under Chemical Record Data Source, select the source of the Dangerous Goods database (that is, WorldShip or External Source).
- Select the Print Dangerous Goods Documentation using WorldShip check box if you want WorldShip to print the documentation.
- Select the Export Dangerous Goods after Processing a Shipment check box if you want to export the shipment information.

Note: If you select this check box, type the location or click the Browse button and navigate to the location to which you want to export the shipment information.

- Under Custom Record Identifier Captions, type custom label names for up to three record identifiers if you want to modify the names displayed on Dangerous Goods-related windows.
- Click the Printing Setup tab.

The screenshot shows the 'System Preferences Editor' window with the 'Dangerous Goods' tab selected. The 'Chemical Record Data Source' section has 'External Source' selected. The 'Print Dangerous Goods documentation using WorldShip' and 'Export Dangerous Goods after processing a shipment' checkboxes are checked. A file path 'D:\WPS\WSTD' is entered in the location field. The 'Custom Record Identifier Captions' section has three empty text boxes for 'Record Identifier 1', 'Record Identifier 2', and 'Record Identifier 3'. Buttons for 'OK', 'Apply', 'Cancel', and 'Help' are on the right.

4. The Printing Setup tab appears.

- Click the down arrow in the Select Printer box and select Dangerous Goods.
- Click the Printer Setup button.

The screenshot shows the 'System Preferences Editor' window with the 'Printing Setup' tab selected. The 'Label Printer' section has a 'Label Printer Setup' button and a 'Print Test Label' button. The 'Current Label Configuration' section has 'Label Printer' set to 'No Printer Setup', 'Label Stock Dimensions' set to 'Thermal 4x6 or 4x6 1/4', and 'Extended Area Usage' set to '(None)'. The 'Printer Setup' section has 'Select Printer' set to 'Dangerous Goods', 'Printer Setup' button, and 'Print Test Page' button. The 'Reference Numbers Printed on the Label' section has 'This Reference No. Prints on the Label' set to 'Reference No. 1' and 'This Reference No. Prints on the Label' set to 'Reference No. 2'. The 'Preferred Label Printing' section has 'Print Package Label' set to 'As You Complete Shipment', 'Print % of Y values on each label' checked, and 'Print Return Service / Import Control Receipt' unchecked. Buttons for 'OK', 'Apply', 'Cancel', and 'Help' are on the right.

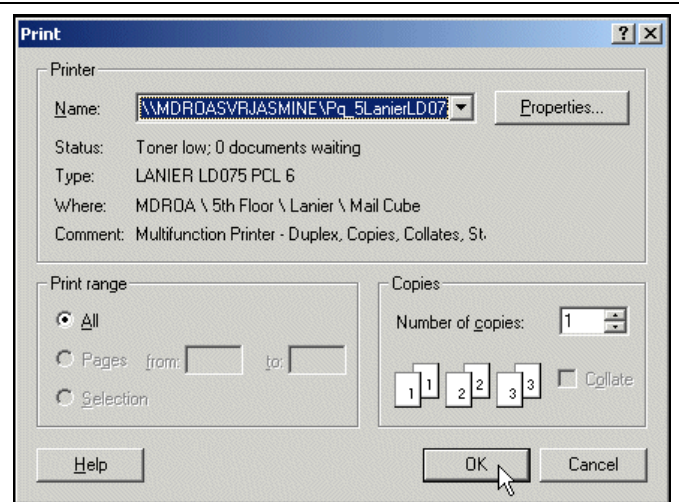
WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods System Preferences

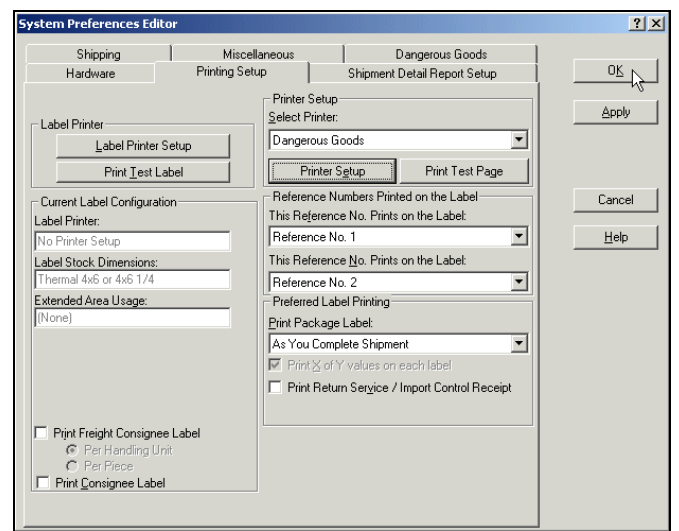
5. The Print window appears.

- Click the down arrow in the Name box and select the printer that you want to use to print your Dangerous Goods documents.
- Click the OK button.



6. The Printing Setup tab in the System Preferences Editor window appears.

Click the OK button.



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Dangerous Goods System Preferences

7. The Shipping window appears.

The screenshot shows the UPS WorldShip software interface. The window title is "UPS WorldShip". The menu bar includes "File", "Edit", "Activities", "Tools", "UPS Web Access", "Import/Export Data", "Window", and "Help". The toolbar contains icons for "PACKAGE", "FREIGHT", "ADDRESS", "TRACK", "ADDRESS", "PRINT", "VIEW", and "ADDRESS".

The main interface is divided into several sections:

- Ship To / Ship From / Distribution:** Includes fields for Customer ID, Company or Name, Attention, Address 1, Address 2, Address 3, Country/Territory (United States), Postal Code, City or Town, State/Province/Country, Telephone, E-mail Address, UPS Account Number, and Tax ID Number. There are checkboxes for "Update Address Book" and "Residential".
- Service / Options / Detail / Reference:** Includes "Freight" (checked), "UPS Service" (Next Day Air), "Need it there sooner?", "Saturday Delivery" (unchecked), "Reference Number 1", "Reference Number 2", and "Reference Number 3".
- Package:** Includes "Package Type", "Length", "Width", "Height" (all in inches), "Declared Value", and "Reference Number 3".
- Shipping:** Includes "Shipper" (UPS), "With Return Services" (unchecked), "Weight (lb)", "Package" (0.0), "Shipment" (0.0), "Electronic Scale Activated" (checked), and "Shipment Cost (USD)" (0.00).
- Buttons:** "Pkg" (NEW), "Add", "Pkg", "Delete Pkg", and "Process Shipment F10".

A UPS logo and "WorldShip" text are visible on the right side of the window. A note at the bottom states: "Your invoice may vary from the displayed rates."

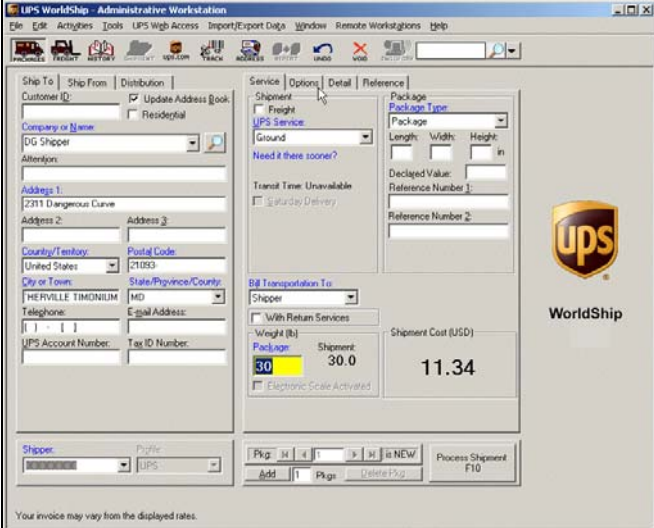
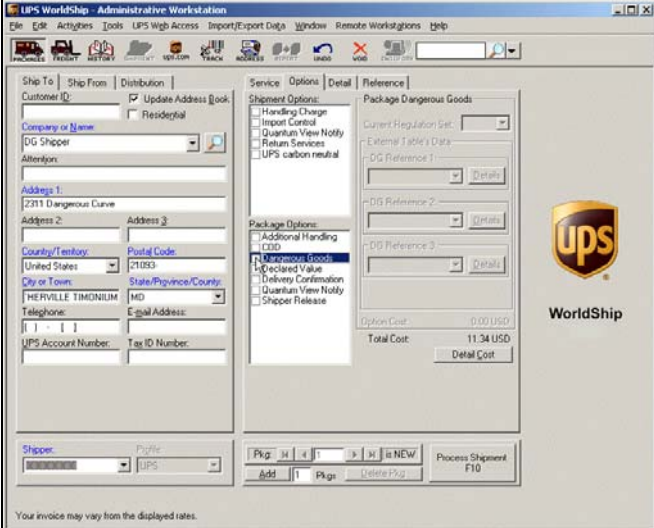
WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Shipment Processing

Note: You must set your system preferences before processing a Dangerous Goods shipment. See the Dangerous Goods System Preferences section of this document.

To process a Dangerous Goods shipment:

Step	Window (if available)
<p>1. In the Shipping window:</p> <ul style="list-style-type: none"> Specify the Ship To address on the Ship To tab. Specify the services on the Service tab. Click the Options tab. <p>Note: Blue field titles indicate required fields.</p>	
<p>2. The Options tab appears.</p> <p>Select the Dangerous Goods check box under Package Options.</p>	

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Shipment Processing

3. The available fields for Dangerous Goods appear.

- Click the down arrow in the Current Regulation Set box and select a regulation set.
- If your Chemical Record Data Source system preference is WorldShip, click the down arrow in the DG Reference 1 box and select either New Record or a previously-entered personal chemical record.
- If your Chemical Record Data Source system preference is External Source, click the down arrow in the DG Reference 1 box and select a chemical record.

Reference Num...	Identification
4725	UN1299
4078	UN1299

Reference Num...	Identification
123	UN1866
122	UN1200
121	UN1200
120	UN1263
119	UN1263
118	UN1789
117	UN2031
116	UN2031
115	un1204
114	UN1153

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Shipment Processing

4. The Dangerous Goods Chemical Record Editor window appears.
 - If your Chemical Record Data Source system preference is WorldShip, type the required information and click the OK button. For information on these fields, see the Dangerous Goods Record Editor section of this document.
 - If your Chemical Record Data Source system preference is External Source, this window shows the details for the selected reference number. Review the information and click the OK button.

Dangerous Goods Chemical Record Editor

Dangerous Goods Information

Reference Number: 4725 Regulation Set: 49CFR Update Personal Chemical Table
Reportable Quantity: Turpentine Proper Shipping Name: Turpentine
Technical Name:

Class Division Number: 3 Subrisk Class: 1.4C Identification Number: UN1299 Packing Group: III
Additional Description:

Quantity: 5 Unit Of Measure: L Packaging Type: Fiberboard Box
Record Identifier 1: Record Identifier 2: Record Identifier 3:
Packing Instructions: Transportation Mode: Passenger Aircraft Label Required: FLAMMABLE LIQUID
Emergency Phone: 222-555-2222 ER Registrant: John Doe

OK Delete Clear Cancel Help

Dangerous Goods Chemical Record Editor

Dangerous Goods Information

Reference Number: 4725 Regulation Set: 49CFR
Reportable Quantity: Turpentine Proper Shipping Name: Turpentine
Technical Name:

Class Division Number: 3 Subrisk Class: 1.4C Identification Number: UN1299 Packing Group: III
Additional Description:

Quantity: 5 Unit Of Measure: L Packaging Type: Fiberboard Box
Record Identifier 1: Record Identifier 2: Record Identifier 3:
Packing Instructions: Transportation Mode: Passenger Aircraft Label Required: FLAMMABLE LIQUID
Emergency Phone: 222-555-2222 ER Registrant: John Doe

OK Cancel Help

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Shipment Processing

5. The Shipping window appears and shows your selection in the DG Reference 1 box.

Note: The Details button becomes active. Click this button to review the details for the selected reference number.

- Repeat steps 3 and 4 for the DG Reference 2 and DG Reference 3 boxes as needed.
- Click the Packaging Type button (if applicable). If you do not click this button, skip to step 7.

The screenshot shows the 'UPS WorldShip - Administrative Workstation' window. The 'Reference' tab is active, displaying 'Package Dangerous Goods' information. The 'DG Reference 1' box is selected, showing a 'Current Regulation Set' of 'AECFR' and a 'Declared Value' of '4725'. The 'Packaging Type' button is highlighted. The 'Ship To' and 'Ship From' fields are visible, along with the 'Shipper' dropdown menu set to 'UPS'. The 'Option Cost' and 'Total Cost' are both listed as '0.00 USD'.

This screenshot is identical to the one above, showing the 'UPS WorldShip - Administrative Workstation' window. The 'DG Reference 1' box is selected, and the 'Packaging Type' button is highlighted. The 'Current Regulation Set' is 'AECFR' and the 'Declared Value' is '120'. The 'Option Cost' and 'Total Cost' are both listed as '0.00 USD'.

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Dangerous Goods Shipment Processing

6. The Dangerous Goods Material Packaging window appears.

- Select the appropriate packaging type for your shipment. If you select All Packed in One, select either Fibreboard Box or Other and supply a description.
- Type the Q-Value as needed.
- Click the OK button.

Dangerous Goods Material Packaging

Packaging Type

Not Applicable

Overpack Used

All Packed in One

Fibreboard Box

Other

Q-Value

OK Cancel Help

7. The Shipping window appears.

Click the Process Shipment button.

UPS WorldShip - Administrative Workstation

Ship To | Ship From | Distribution | Service | Options | Detail | Reference

Customer ID: [] Update Address Book [] Residential []

Company or Name: []

DG Shipper: []

Attention: []

Address 1: []

Address 2: [] Address 3: []

Country/Territory: [] Postal Code: []

City or Town: [] State/Province/Country: []

Telephone: [] E-mail Address: []

UPS Account Number: [] Tax ID Number: []

Shipper: [] Profile: []

Package Dangerous Goods: []

Current Regulation Set: []

DG Reference 1: [] Details []

DG Reference 2: [] Details []

DG Reference 3: [] Details []

Package Options:

- Additional Handling (CDD)
- Dangerous Goods
- Declared Value
- Delivery Confirmation
- Quarantine View Notify
- Shipper Release

Option Cost: 0.00 USD

Total Cost: 0.00 USD

Detail Cost []

Process Shipment F10

8. A warning message appears.

Click the OK button.

UPS WorldShip

WARNING: The chemical information entered is not validated to be accurate, complete, or correct. It is the sole responsibility of the user to ensure the final documentation created from this information by this software meets all applicable regulatory requirements.


OK

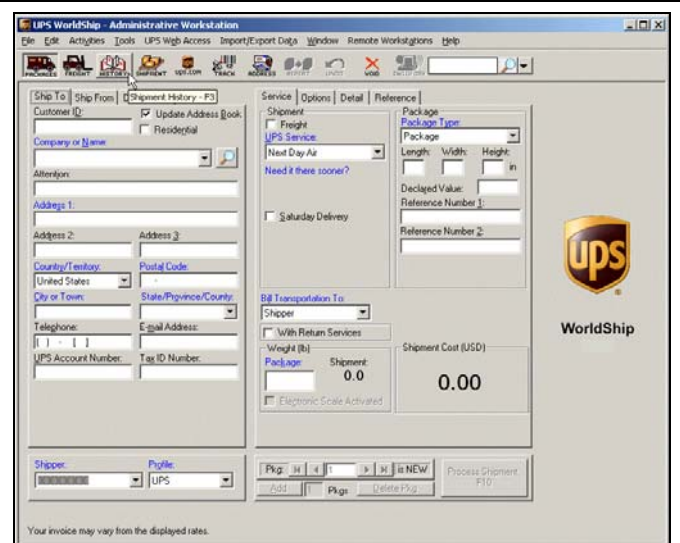
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Dangerous Goods Shipment Processing

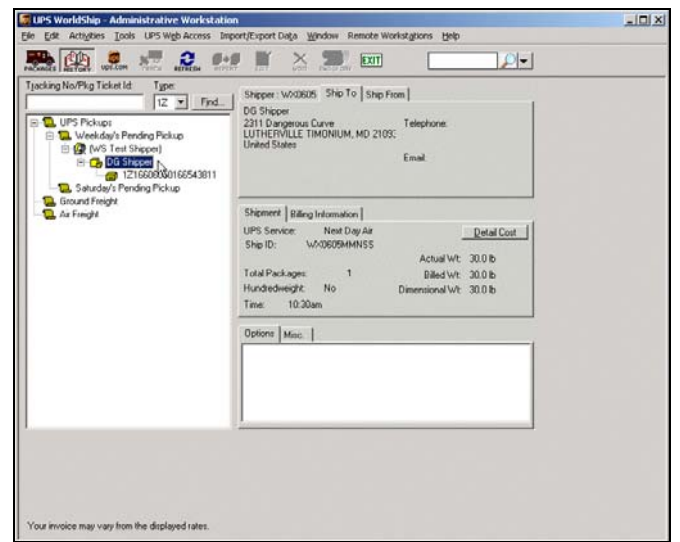
9. The package labels and the Dangerous Goods documentation (if you selected the appropriate system preference) print and the Shipping window appears.

- Click the OK button in the various Print Completed message windows.
- Click Shipment History on the Windows menu or click the  button.



10. The Shipment History window appears.

- Select either the shipment or package level folder to see related information on the right.
- Run the End of Day process when all shipments are processed. For more information, see the Run the End of Day Process document.



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Dangerous Goods Shipment Processing

The screenshot displays the UPS WorldShip Administrative Workstation interface. The window title is "UPS WorldShip - Administrative Workstation". The menu bar includes File, Edit, Activities, Tools, UPS Web Access, Report/Export Data, Window, Remote Workstations, and Help. The toolbar contains icons for Home, Refresh, Print, and Exit. The main interface is divided into several sections:

- Tracking No/Pkg Ticket Id:** A search field with a dropdown menu set to "1Z" and a "Find..." button.
- Tree View:** A hierarchical list of items including "UPS Pickups", "Weekday's Pending Pickup", "DWS Test Shipper", "DG Shippers" (with a sub-item "1206006050166543811" selected), "Saturday's Pending Pickup", "Ground Freight", and "Air Freight".
- Shipment Information:** Fields for Shipper (W00005), Ship To (2311 Dangerous Curve, LUTHERVILLE TIMONUM, MD 21092, United States), Telephone, and Email.
- Package Information:** Tracking No (1206006050166543811), Dimension (None Entered), Package Wt (30.0 lb), Large Package (No), and Pkg Type (Package). A "Detail Cost" button is present.
- Dangerous Goods Details:** A section with "Options" and "Misc" tabs. The "Misc" tab shows "Dangerous Goods" and "Pub: 30.00 USD".

At the bottom of the window, a small note reads: "Your invoice may vary from the displayed rates."

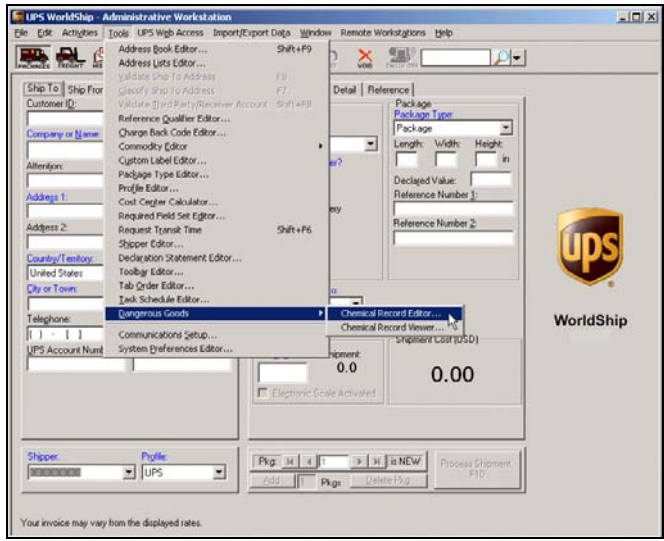
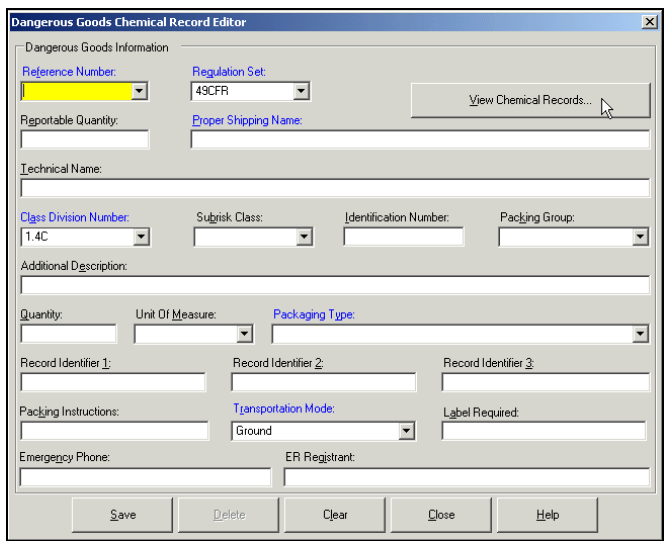
WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Chemical Record Editor

You can create new chemical records entirely, or you can create these records based on existing records in the Personal Chemical Table or the UPS Chemical Table.

To use the Dangerous Goods Chemical Record Editor:

Step	Window (if available)
<p>1. On the Tools menu in the Shipping or Shipment History window, point to Dangerous Goods and click Chemical Record Editor.</p>	
<p>2. The Dangerous Goods Chemical Record Editor window appears.</p> <ul style="list-style-type: none"> If you want to create a new chemical record based on an existing chemical record, click the View Chemical Records button and then skip to step 2 in the Dangerous Goods Chemical Record Viewer section of this document. If you want to create a new chemical record in its entirety, continue with step 3. 	

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Chemical Record Editor

3. The Dangerous Goods Chemical Record Editor window appears.

Note: If you selected a chemical record in the Dangerous Goods Chemical Record Viewer window, some boxes may show an entry.

All boxes can be changed or added as follows:

- Reference Number – type a number or click the down arrow and select a number to identify the Dangerous Goods.
- Regulation Set – click the down arrow and select one of the following:
 - 49CFR – for US domestic or US 48 to Canada (Standard service only) Dangerous Goods shipments.
 - ADR – for Europe to Europe Dangerous Goods shipments.
 - IATA – for international and domestic Dangerous Goods shipments.
 - TDG – for Canada to US 48 or Canada to Canada (Standard service only) Dangerous Goods shipments.
- Reportable Quantity – either leave blank or type RQ to represent the quantity at which the listed chemical could become a hazardous substance.
- Proper Shipping Name – type the name assigned to each regulated good and listed in 49CFR Part 172.101 or IATA Section 4.2 List of Dangerous Goods.
- Technical Name – type a recognized chemical name currently used in scientific handbooks, journals, and texts. Some generic or NOS proper shipping names require the addition of a technical name.
- Class Division Number – click the down arrow and select the class or division number assigned to the proper shipping name, including ORM-D.
- Subrisk – click the down arrow and select the class if the good has an associated subrisk class. Some chemicals have multiple subrisks.

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Chemical Record Editor

- Identification Number – Type the number assigned to the proper shipping name. The ID is listed in 49CFR Part 172.101 or IATA Section 4.2 List of Dangerous Goods.
- Packing Group – click the down arrow and select the group that reflects the potential degree of danger represented by the regulated good.
- Additional Description – type any additional information that may be required by regulation.
- Quantity – type the number of regulated goods in the package.
- Unit of Measure – click the down arrow and select the unit of measure used in association with the quantity of goods in the package.
- Packaging Type – click the down arrow and select the type of outer package used to contain the regulated good.
- Record Identifier 1, Record Identifier 2, and Record Identifier 3 – type the appropriate identifier in each box.
- Packing Instructions – type the Packing Instruction number or Limited Quantity Packing Instruction number used to prepare the package. This applies to IATA shipments only.
- Transportation Mode – click the down arrow and select the mode of transportation associated with the shipment.
- Label Required – type the name of the labels required for the package.
- Emergency Phone – type the emergency response telephone number to use while the goods are in transportation.
- ER Registrant – type the contact name or number associated with the Emergency Phone box.

4. Click the Save button.

Dangerous Goods Chemical Record Editor

Dangerous Goods Information

Reference Number: 4725 Regulation Set: 49CFR View Chemical Records...

Reportable Quantity: Proper Shipping Name: Tupetine

Technical Name:

Class Division Number: 3 Subrisk Class: Identification Number: UN1299 Packing Group: III

Additional Description:

Quantity: 5 Unit Of Measure: L Packaging Type: Fiberboard Box

Record Identifier 1: Record Identifier 2: Record Identifier 3:

Packing Instructions: Transportation Mode: Passenger Aircraft Label Required: FLAMMABLE LIQUID

Emergency Phone: 222-555-2222 ER Registrant: John Doe

Save Delete Clear Close Help

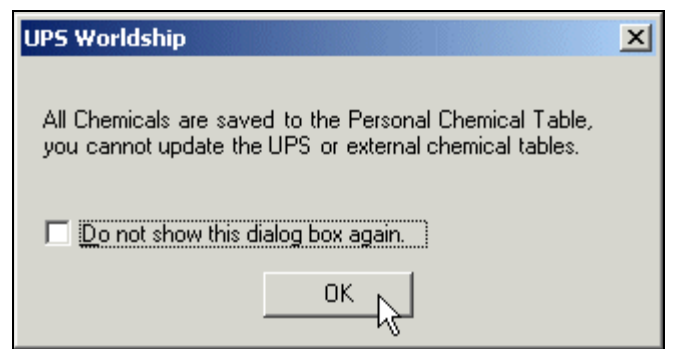
WorldShip® Process a Dangerous Goods Shipment



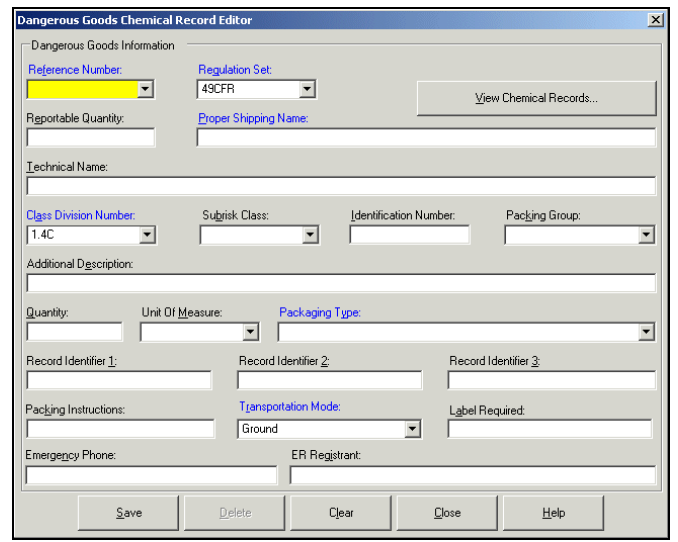
Dangerous Goods Chemical Record Editor

5. A message warns that the chemical record will be saved to the Personal Chemical Table only.

Click the OK button.



6. The Dangerous Goods Chemical Record Editor window appears.



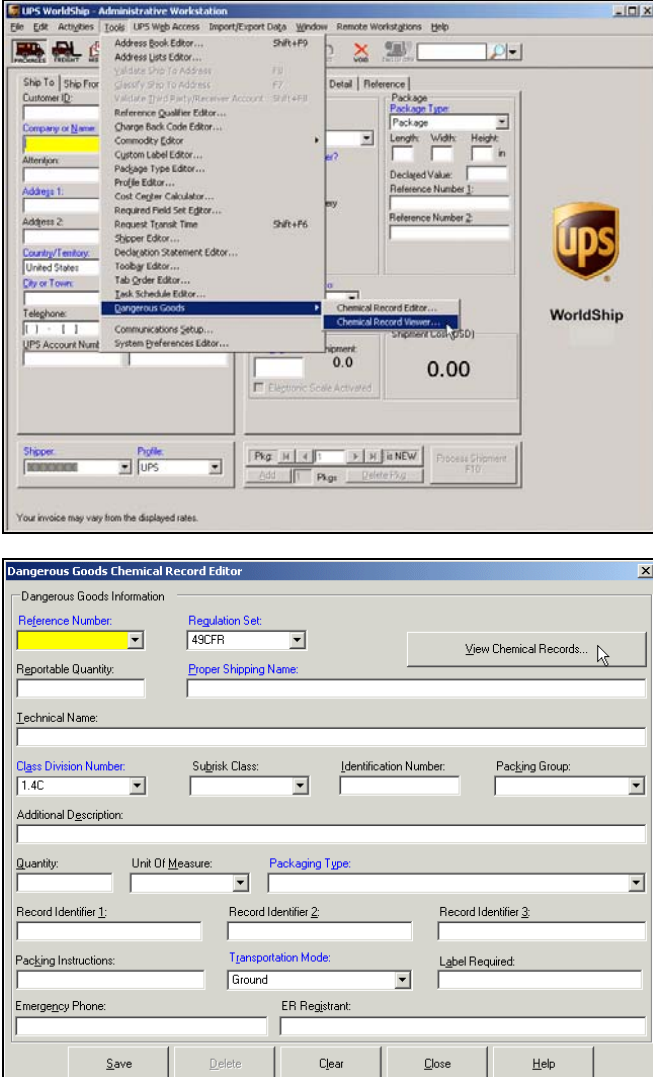
WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Chemical Record Viewer

You can view and search for chemical records in the Personal Chemical Table and the UPS Chemical Table. Once you find a particular record, you can select it and then modify it in the Dangerous Goods Chemical Record Editor.

To use the Dangerous Goods Chemical Record Viewer:

Step	Window (if available)
<p>1. On the Tools menu in the Shipping or the Shipment History window, point to Dangerous Goods and click Chemical Record Viewer.</p> <p>or</p> <p>Click the View Chemical Records button in the Dangerous Goods Chemical Record Editor window.</p>	 <p>The screenshot shows the UPS WorldShip Administrator Workstation interface. The 'Tools' menu is open, and 'Dangerous Goods' is selected, which has opened a sub-menu with 'Chemical Record Viewer...' highlighted. Below this, the 'Dangerous Goods Chemical Record Editor' window is shown. It contains fields for 'Reference Number', 'Regulation Set' (set to 49CFR), 'Reportable Quantity', 'Proper Shipping Name', 'Technical Name', 'Class Division Number' (set to 1.4C), 'Subrisk Class', 'Identification Number', 'Packing Group', 'Additional Description', 'Quantity', 'Unit Of Measure', 'Packaging Type', 'Record Identifier 1', 'Record Identifier 2', 'Record Identifier 3', 'Packing Instructions', 'Transportation Mode' (set to Ground), 'Label Required', 'Emergency Phone', and 'ER Registrant'. Buttons for 'Save', 'Delete', 'Clear', 'Close', and 'Help' are at the bottom.</p>

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Chemical Record Viewer

2. The Dangerous Goods Chemical Record Viewer window appears.

Under Chemical Table, select Personal to view chemical records from your Personal Chemical Table or select UPS to view chemical records from the UPS Chemical Table.

The screenshot shows the 'Dangerous Goods Chemical Record Viewer' window. Under 'Search Criteria', the 'Chemical Table' is set to 'UPS'. The 'Regulation Set' is 'All'. The 'Search Results' section shows 'Total Records Displayed: 1' with a table containing one record: UN1239, Turpentine, III, and 49CFR. The 'Record Details' section is empty.

3. The chemical records for the chemical table you selected appear under Search Results.

To search for specific chemical records:

Tip: Complete only the fields needed to run your specific search.

- Click the down arrow in the Regulation Set box and select one of the following:
 - 49CFR – for US domestic or US 48 to Canada (Standard service only) Dangerous Goods shipments.
 - ADR – for Europe to Europe Dangerous Goods shipments.
 - IATA – for international and domestic Dangerous Good shipments.
 - TDG – for Canada to US 48 or Canada to Canada (Standard service only) Dangerous Goods shipments.
- Type a number in the Identification Number box.
- Type a name in the Proper Shipping Name box.
- Click the Search button.

The screenshot shows the 'Dangerous Goods Chemical Record Viewer' window. Under 'Search Criteria', the 'Chemical Table' is 'UPS', the 'Regulation Set' is '49CFR', and the 'Proper Shipping Name' is 'Turpentine'. The 'Search Results' section shows 'Total Records Displayed: 2385' with a list of items including Batteries, Cartridge, Consumables, and various model numbers. The 'Record Details' section is empty.

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Chemical Record Viewer

4. The chemical records based on your search criteria appear under Search Results.

To see the details for a particular chemical record, click the Identification Number.

The screenshot shows the 'Dangerous Goods Chemical Record Viewer' window. The 'Search Criteria' section includes 'Chemical Table' (set to Personal), 'Regulation Set' (49CFR), and 'Identification Number' (empty). The 'Proper Shipping Name' is 'Turpentine'. The 'Search Results' section shows 'Total Records Displayed: 4' and a table with the following data:

Identifica...	Proper Shipping Name
UN1299	Turpentine
UN1300	Turpentine substitute
UN1300	Turpentine substitute
UN1300	Turpentine substitute

The 'Record Details' section is currently empty. Buttons for 'Select', 'Clear All', 'Close', and 'Help' are visible at the bottom.

5. The details for the selected chemical record appear under Record Details.

Note: If you selected a chemical record from your Personal Chemical Table, you can click the Delete button to delete the record. If you selected a chemical record from the UPS Chemical Table, the Delete button is not active, and you cannot delete the record.

To create a chemical record for your Personal Chemical Table based on a current chemical record:

- Select the record under Search Results for which you want to base your new chemical record.
- Click the Select button.

The screenshot shows the 'Dangerous Goods Chemical Record Viewer' window with the same search criteria as the previous screenshot. In the 'Search Results' table, the first row 'UN1299 Turpentine' is highlighted. The 'Record Details' section is now populated with the following information:

Field	Value
Reference Number	490
Proper Shipping Name	Turpentine
Class Division Number	3
Subrisk Class	
Identification Number	UN1299
Packing Group	III
Label Required	

The 'Select' button is now active and highlighted by the mouse cursor. The 'Delete' button is present but appears disabled.

WorldShip® Process a Dangerous Goods Shipment



Dangerous Goods Chemical Record Viewer

6. The Dangerous Goods Chemical Record Editor window appears and shows the chemical record you selected in the Dangerous Goods Chemical Record Viewer window.

Refer to step 3 in the Dangerous Goods Chemical Record Editor section of this document for instructions on creating a new chemical record in your Personal Chemical Table based on an existing chemical record.

Click the Save button.

Dangerous Goods Chemical Record Editor

Dangerous Goods Information

Reference Number: 490 Regulation Set: 49CFR View Chemical Records...

Reportable Quantity: Proper Shipping Name: Turpentine

Technical Name:

Class Division Number: 3 Subrisk Class: 2.2 Identification Number: UN1299 Packaging Group: III

Additional Description:

Quantity: Unit Of Measure: gallon Packaging Type: Fiberboard Box

Record Identifier 1: Record Identifier 2: Record Identifier 3:

Packing Instructions: Transportation Mode: Passenger Aircraft Label Required:

Emergency Phone: ER Registrant:

Save Delete Clear Close Help

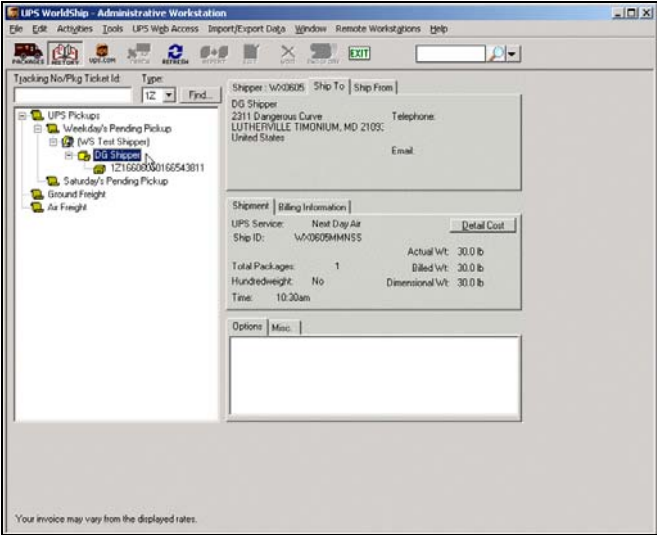
WorldShip® Process a Dangerous Goods Shipment



Reprint Dangerous Goods Documents

You can reprint Dangerous Goods (DG) documentation from the Activities menu in the Shipment History window.

To reprint a DG document:

Step	Window (if available)
<p>1. In the Shipment History window, select the recipient or tracking number of the shipment for which you want to reprint documents.</p>	
<p>2. The information about the shipment appears on the right.</p> <p>On the Activities menu, point to Reprint Dangerous Goods Documents and click the document for which you want to reprint, as follows:</p> <ul style="list-style-type: none"> • Shipper's Declaration • Shipping Paper • Hazardous Materials Manifest <p>The selected document prints.</p>	