

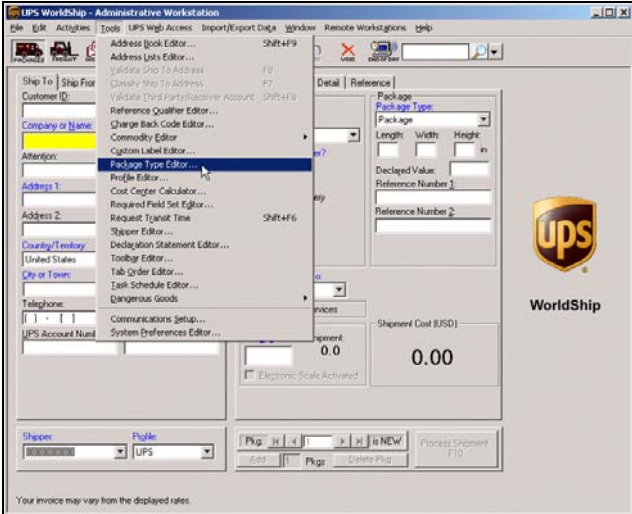
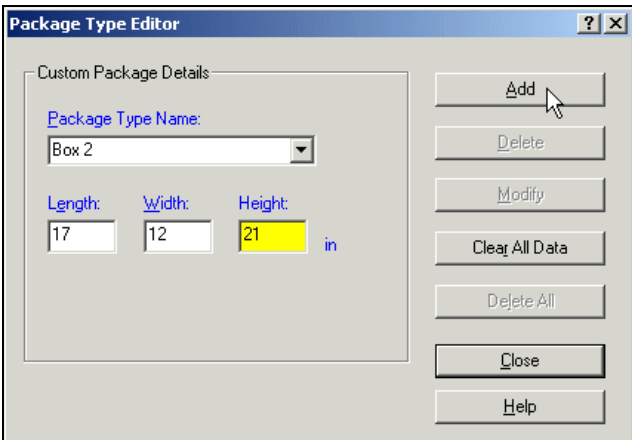
# WorldShip®

## Avoid Shipping Charge Corrections



Avoid Dimensional Weight shipping charge corrections by indicating correct package dimensions in the Shipping window. Use the Package Type Editor to save frequently used package dimensions for future shipments.

### To use the Package Type Editor:

Step	Window (if available)
<p>1. On the Tools menu, click Package Type Editor.</p>	
<p>2. The Package Type Editor window appears.</p> <ul style="list-style-type: none"> <li>• Type a name in the Package Type Name box.</li> <li>• Type the correct dimensions in the Length, Width, and Height boxes.</li> <li>• Click the Add button and then the Close button.</li> </ul>	

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### 3. The Shipping window appears.

- Click the down arrow in the Package Type box on the Service tab.
- Select the name of the Package Type that you created.

The screenshot shows the 'UPS WorldShip - Administrative Workstation' interface. The 'Service' tab is active, and the 'Package Type' dropdown menu is open, displaying a list of package types. The 'Shipment Cost (USD)' is shown as 0.00. The interface includes fields for Customer ID, Company Name, Address, Country, and various shipping options.

### 4. The dimensions for the selected Package Type appear in the Length, Width, and Height boxes.

**Note:** You can change these dimensions to accommodate the actual package dimensions.

The screenshot shows the 'UPS WorldShip - Administrative Workstation' interface. The 'Package Type' dropdown menu is open, and the 'Length', 'Width', and 'Height' boxes are visible, showing dimensions of 17, 12, and 21 inches respectively. The 'Shipment Cost (USD)' is shown as 0.00. The interface includes fields for Customer ID, Company Name, Address, Country, and various shipping options.